



911 Driving School – Everett Policies

1. **Attendance:** Classroom and behind-the-wheel (BTW) instruction, including any make-up classes, will be completed in not less than 30 days and not more than 120 days. WAC 308-108-150 states that lessons must be conducted in contiguous weeks. This means some sort of lesson is recommended each week whether it be classroom or behind the wheel until the student has completed the course. There are exceptions for extenuating circumstances, such as holidays, inclement weather, serious documented illness, etc. An absence from a regularly scheduled class is not considered an infraction of the contiguous requirement.
 - Enrollment will not be allowed after the third class has started.
 - Students must be 15 years old by the first day of class.
 - Students may not be more than 10 minutes late to class per WA State law. Students arriving more than 10 minutes late will be required to take the entire class over, and it will count as an absence.
 - No more than 3 absences will be allowed. Once a student has more than 3 absences they will be dismissed from the course without refund and can re-take the course in it's entirety for a \$500 fee.
 - All absences and failed final exams (score less than 80%) must be made up before a course completion can be issued.
 - Failure to complete course including make up classes and all drives within 120 days of the first class date will result in an "incomplete" being reported to DOL. The cost to repeat the course will be a \$500.00 fee.
 - Students can be dismissed without refund from the course for excessive tardiness or unexcused absences.
 - Teens ***must*** sign their roster sheet for every class, including make-up classes. Rosters are kept in a book in the classroom. Each class has its own book. If the regular attendance sheet isn't available, for example if a make-up class is done at a different location, a blank sheet must be filled out and signed. *Failure to sign the roster will result in having to take that class again.*
 - If you have concerns about the schedule, please let us help you work out a plan in advance.***Completion of this traffic safety course does not guarantee student(s) will pass the Dept. of Licensing exam.**
2. **Behavior:** Students are fully accountable for their conduct. No food or gum is allowed in the vehicles. Students can be dismissed from the course without refund for: misbehavior, cheating (whether sharing or receiving answers), being under the influence of drugs, including alcohol, during any of the instructional phases, misuse of Traffic Safety Education equipment, repeated and willful violation of traffic laws, and failure to complete assigned work.
3. **Behind-the-wheel practice:** It is 911 Driving School practice to have one or two students in the instructional vehicle at all times. By signing this form, you give 911 Driving School permission to conduct BTW training in a one-on-one setting.
4. **Cell phones:** Cell phone use is prohibited during class and in the instruction vehicles.
5. **Competence:** No one can learn to drive in 5 hours. Behind-the-wheel practice with a licensed adult, in addition to driving school drives, is critical for success. We recommend a minimum of 3 hours of practice time between scheduled drives. All students must be able to demonstrate basic driving skills before we can issue a course completion. If an instructor believes that a student is not ready for the next drive, then we will contact the parent/guardian to discuss what we can do to help the student succeed. Future scheduled drives may be canceled until a resolution can be reached. Extra drives, whether desired or required, are \$100 per hour.

6. **Course completion:** Within 14 days of the successful completion of all tests and activities required for our program, a course completion will be issued electronically to DOL. All tuition and fees must be paid in full, or the course completion will be entered as incomplete. The course completion must be entered before a road test can be scheduled.
7. **Driver-Zed:** We frequently participate in DOL’s “Driver-Zed” program. This includes 4 hours of classroom simulation training in lieu of a 6th drive behind the wheel, and is included in the regular classroom schedule. This allows us to cover dangerous driving conditions, as well as events that aren’t common, but could occur. There are 5 total drives in the instruction vehicles unless additional, optional drives are purchased.
8. **DSS:** DSS is the name of our online scheduling and database program. Once your enrollment is activated you will have access to the student portal. A user name and password will be emailed to the email you provided at registration. A full classroom schedule and all open drives will be visible in this portal. Drives may be scheduled here.
9. **Fees and fine print:** A \$40 fee will be charged if a student does not show up for a scheduled drive without at least 24 hours’ notice. A \$40 fee will be charged if a student shows up in flip flops or without a valid learner’s permit for a drive. A \$25 fee will be charged for any bounced checks.
10. **Graphic content:** Our course curriculum includes some video content that is graphic. It’s not intended to scare the students, but rather to instill respect for the dangers involved with driving. Please let us know if you prefer to opt out.
11. **Intermediate drivers’ license regulations:** For the first 6 months, new drivers cannot drive with passengers who are under the age of 20. For the next 6 months, they may not carry more than 3 passengers who are under the age of 20. Exceptions are immediate family members. For the first 12 months, new drivers cannot drive between 1am and 5am unless accompanied by a licensed driver age 25 or older. For a full review of all IDL rules and regulations please visit the DOL website at dol.wa.gov.
12. **Organ donor:** Washington State requires our course to include optional information about the Organ Donor Program.
13. **Photos:** We take class photos for classroom decoration and 911 website, Google places, Facebook, etc. promotion. Photos will not be used for any other reason, or given to any other person or company. Please let us know if you do not wish to have your teen included in these photos.
14. **Refunds:** Plans and schedules change, so we offer a full refund through class 2. No refunds will be given after the second class. 911 Driving School reserves the right to make changes to dates and times of courses due to unforeseen, rare circumstances. Notification of any changes will be communicated as soon as possible in order to cause the least amount of inconvenience to customers.
15. **Scheduling drives:** Drives can be scheduled online after the completion of the first class and receipt of a learner’s permit. A student may not have more than 2 drives scheduled at a time. A minimum of 3 drives must be completed prior to the last day of scheduled class, with a minimum of 3 days between drives. Any remaining drives must be completed per the contiguous guidelines explained in section 1. Drives are scheduled separately from classroom time, and are available up to 7 days per week.

I am the legal guardian/parent of the enrolling student and give my legal consent for him/her to participate in this Traffic Safety Education program. I have read the fees and fine print and will be responsible for the payment of all tuition and fees due. I further agree to assist with home practice whenever possible, and support my student’s effort to be the best possible driver.

Parent/Guardian Signature: _____ **Date:** _____

I am the student taking this Traffic Safety Education program. I have read the fees and fine print and I understand the course requirements. I further agree to practice driving at home whenever possible.

Student Signature: _____ **Date:** _____

Intermediate License Laws for Teens Drivers

If you are under 18, you'll be issued an intermediate driver license and must follow these laws:

- **Driving with Passengers**

- **First 6 Months:** *NO Passengers under 20 years old*, except for immediate family members (spouse, child, stepchild, or siblings, both by birth and marriage).
- **Next 6 Months:** *NO more than 3 passengers under 20 years old* who aren't members of your immediate family.

- **Nighttime Driving**

For the first 12 months, you can't drive between 1am and 5am unless you're with a licensed driver 25 years or older. The only exceptions are driving for agricultural purposes and transporting farm products or supplies under the direction of a farmer as described in RCW 46.20.070.

- **No Cell Phones**

You aren't permitted to use wireless devices while driving, even with a hands-free device. This includes talking on cell phones and sending or receiving text messages. You may only use a wireless device to report an emergency.

These restrictions won't apply after you turn 18 years old.

Penalties for violations and accidents

- **First violation:** Passenger and nighttime restrictions will apply until you're 18. We'll send a warning letter to you and your parent/guardian for the following:
 - Get a ticket for violating the restrictions.
 - Get a ticket for violating a rule of the road.
 - Are involved in an accident where:
 - You get a ticket or are determined to have caused the accident.
 - No one involved in the accident receives a ticket.
 - The cause of the accident can't be determined.
 - Only your car was involved in the accident.
- **2nd violation:** License suspended for 6 months (or until you're 18, whichever comes first). We'll notify you and your parent/guardian before we take any suspension action.
- **3rd violation:** License suspended until you're 18. We'll notify you and your parent/guardian before we take any suspension action.

Note: We don't determine who caused an accident. If you'd like a copy of your collision report, contact the Washington State Patrol records division at 360.570.2355.

Warning letters and penalties until age 18

Once you've driven safely for 1 year the passenger and nighttime driving restrictions expire, but the other violations will apply until you're 18.

I acknowledge that I have read the rules and understand the laws and penalties related to an intermediate license.

Parent Signature: _____