Bothell 911 Driving School Teen Driving Course Policies

1. ***Attendance***: Classroom and behind-the-wheel (BTW) instruction, including all make-up classroom sessions will be completed in not less than 30 days (1 month) and not more than 274 days (9 months). A one-time, 60-day extension may be granted at our discretion for an additional fee.
    a. Enrollment will not be allowed after the third classroom session has started.
    b. Students cannot attend class until the date of their 15th birthday and after.
    c. **STUDENT MAY NOT BE MORE THAN 10 MINUTES LATE** to classroom sessions or drives per WA state law. Students arriving more than 10 minutes late to class will be required to take the entire class over, and it will count as an absence.
    d. **STUDENTS ARRIVING MORE THAN 10 MINUTES LATE** for a drive will not be allowed to do the drive and will be subject to a $60 missed drive fee.
    e. **NO MORE THAN 3 CLASSROOM SESSION ABSENCES WILL BE ALLOWED**. All absences must be made up and failed 4th classroom test (score of less than 80%) passed at 80% or above. Up to 3 make-ups may be completed via DVD video at the school and are scheduled through the office staff during business hours One missed class may be made up per day. Make-up sessions can be completed on the same day as a regularly scheduled class.
    f. Teens must sign their roster sheet for every class, including make-up sessions. Rosters are kept in a book with the front office staff. Each class has a book. Failure to sign the roster will result in having to make up the class unless you provide proof you were present.
    g. ZOOM classes will be marked present in DSS by the instructor based on online roll call during classroom sessions. Roll calls are done randomly throughout class. Failure to answer any roll call will result in a live in person DVD makeup session.
2. ***Behavior***: Students are fully accountable for their conduct. Student can be dismissed from the course without refund for: misbehaving, cheating, being under the influence of drugs or alcohol, misuse of Traffic Safety Education equipment, repeated and willful violation of traffic laws, and/or failure to complete assigned work. BTW drives may be stopped if behaviors (not listening to instruction) occur and will return to the school promptly. The instructor will talk to parents about BTW if required.
3. ***Behind-the-Wheel practice***: It is 911 Driving School practice to have 1-3 students in the instructional vehicles. By signing this form, you give 911 Driving School permission to conduct BTW instruction in a 1:1, 1:2, 1:3 setting.
4. ***Cameras***: Most instructional vehicles are equipped with video cameras for safety and training purposes only. Images from the cameras will never be used for public display of any type. By signing this form, you give 911 Driving School permission to videotape all drives.
5. ***Cell phones***: Cell phone use is prohibited in the instruction vehicles. Cell phones may only be used in the classroom to take pictures of power point slides or to look up classroom related content on the web.
6. ***Competence***: No one can learn to drive in 5 hours. BTW practice with a licensed adult, in addition to driving school hours, is critical for success. We recommend a minimum of 8-10 hours of practice between scheduled drives. All students must be able to demonstrate basic driving skills before we can issue a course completion. If an instructor believes that a student is not ready for the next drive, future scheduled drives may be canceled until a resolution can be reached. Extra drives, whether desired or required, are $75 per hour.
7. ***Course completion***: Following the successful completion of all required tests and activities, a course completion will be issued electronically to DOL. All tuition and fees must be paid in full, or the course will be entered as incomplete. The course completion must be entered before a knowledge test or road test can be scheduled.
8. ***Driver-Zed***: We participate in a DOL-approved "Driver-ZED" program. This includes 4 hours of classroom simulation training in lieu of a 6th drive behind the wheel and is included in the regular classroom schedule. This allows us to cover dangerous driving conditions, as well as events that aren't common, but could occur. There are 5 total drives in the instruction vehicle and 1 observation drive unless additional, optional drives are purchased.
9. ***DSS***: DSS is the name of our online scheduling and database program. Once your enrollment is activated you will have access to the student portal. A username and password will be emailed. You can schedule, reschedule, cancel, and/or purchase more drives here.

10. ***Fees***: A $60 fee will be charged if a student does not show up for a scheduled drive without at least 24 hours' notice. A $60 fee will be charged if a student shows up in flip flops or without a valid learner's permit for a drive. Those students who fail to complete the course for any reason may re-enroll for a cost of $350.
11. ***Graphic Content***: Our course curriculum includes some video content that is graphic. It is not intended to scare, but rather to instill respect for the dangers involved with driving. Please let us know if you prefer to opt out.
12. ***Intermediate drivers' license regulations***: For the first 6 months, new drivers cannot drive with passengers who are under the age of 20. For the next 6 months, they may not carry more than 3 passengers who are under the age of 20. Exceptions are immediate family members. For the first 12 months, new drivers cannot drive between 1am and 5am unless accompanied by a licensed driver aged 25 or older. Cell phone use, including talking and sending or receiving text messages, even with hands-free devices, is prohibited. These restrictions won't apply after the teen turns 18 years old.
    Penalties for violations and/or accidents: For the 1st violation a warning letter will be sent to the student and parent/guardian; for the 2nd violation the license will be suspended for 6 months or until age 18; for the 3rd violation the license will be suspended until age 18.
13. ***Observation***: A minimum of one observation while another teen drives is required to complete this course. Additional, optional observations may be scheduled at no charge.
14. ***Organ donor***: WA state requires our course to include optional information about the Organ Donor Program.
15. ***Parent night***: We strongly encourage parents to be actively involved. Parents are invited to the first 60 minutes of their teens first class to learn about the program and expectations for the course.
16. ***Photos***: We take class photos for classroom decorations and 911 website, Google places, Facebook, etc. promotion. Please let us know if you do not wish to have your teen included in these pictures.
17. ***Refunds/Failure to complete course***: Plans and schedules change, so we offer a full refund through class 2. No refunds will be given after the second class. 911 Driving School reserves the right to make changes to dates and times of courses due to unforeseen, rare circumstances. Notification of any changes will be communicated as soon as possible in order to cause the least amount of inconvenience to customers. Those students who fail to complete the course for any reason may re-enroll for a cost of $350.
18. ***Scheduling drives***: Drives can be scheduled online after "present" attendance is entered following the first class and receipt of a learner's permit. Drives are scheduled separately from classroom time and are available 7 days a week.
    a. A minimum of 1 drive must be completed every 45 days. 10-15 hours practice between drives recommended.
    b. Only 1 drive may be done per day.
    c. We reserve the right to cancel any drive for rare occasions when an instructor or a vehicle is unexpectedly unavailable. We will make every attempt to provide as much notice as possible.
19. ***State Testing for Knowledge and Road Tests***: The state knowledge test and road test fee expire 1 year from purchase date. Testing is available for purchase separate from the teen course. (See website for pricing)

"Starting October 1, 2025, Washington State's new ESSB 5814 law requires sales tax to be added to driving school services. Any money collected for Traffic Safety Education (TSE) services on or after October 1 will be subject to sales tax, including final payments."

****Completion of this traffic safety course does not guarantee student(s) will pass the Department of Licensing exam****

I am the legal guardian/parent of the enrolling student and give my consent for him/her to participate in this Traffic Safety Education program. I have read the fees and fine print and will be responsible for the payment of all tuition and fees due. I understand that for my teen to receive credit for this course we must follow the policies outlined above. I further agree to assist with home practice and support my student's effort to be the best possible driver.

Parent/Guardian Signature: _____ Print: _____ Date: _____

I am the student taking this Traffic Safety Education program. I have read and understand the course requirements. I further agree to practice driving at home whenever possible.

Student Signature: _____ Print: _____ Date: _____